



APPLICATION NUMBER  
\_\_\_\_\_

## RESIDENTIAL(SINGLE FAMILY AND DUPLEX) COMMUNITY APPEARANCE COMMITTEE APPLICATION FOR

DESCRIBE CHANGES YOU ARE MAKING. CHECK ALL THAT APPLY:

- GARAGE ENCLOSURE  PORCH ENCLOSURE  CARPORT ENCLOSURE  ADDITION  
 WINDOW OR DOOR REPLACEMENT  OTHER

(DESCRIBE) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address of Property:  
\_\_\_\_\_

Property Owner Name:  
\_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Email/Fax: \_\_\_\_\_  
\_\_\_\_\_

### APPLICANT AND CONTACT INFORMATION

Check this box if same as property owner.

Applicant Name:  
\_\_\_\_\_

Applicant Address:  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Telephone Number:  
\_\_\_\_\_

Applicant Email address:  
\_\_\_\_\_

**FILL IN BELOW THE CONTACT INFORMATION FOR ANYONE ELSE WHO SHOULD RECEIVE COPIES OF NOTICES /CORRESPONDENCE**

**Name:**

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**Address:**

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**Telephone Number:**

**Mobile Telephone Number:**

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**Email address:**

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**Name:**

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**Address:**

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**Telephone Number:**

**Mobile Telephone Number:**

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**Email address:**

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**ATTACH THESE DOCUMENTS TO THIS APPLICATION**

1.  A CHECK MADE PAYABLE TO "CITY OF LAUDERHILL" FOR \$20.00 APPLICATION FEE.
2.  A COPY OF DEED OR SALE CONTRACT.
3.  IF THE APPLICANT IS NOT THE PROPERTY OWNER, A LETTER OF AUTHORIZATION FROM THE PROPERTY OWNER MUST BE SUBMITTED.
4.  5 COPIES OF THE PROPERTY SURVEY INDICATING THE EXISTING CONDITIONS
5.  5 SITE PLANS, SKETCHES OR DRAWINGS SHOWING THE ELEVATION OF THE PROPOSED CONSTRUCTION.
6.  5 SITE PLANS, SKETCHES OR DRAWINGS SHOWING THE LANDSCAPE IMPROVEMENTS ASSOCIATED WITH THE PROPOSED CONSTRUCTION.
7.  AN AFFIDAVIT SIGNED BY THE PROPERTY OWNER(S). ALL OWNERS OF RECORD MUST SIGN. SIGNATURES MUST BE NOTARIZED.

**Please read 1-7 carefully. All boxes must be checked for application to be accepted.**

