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CITY OF LAUDERHILL



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Desorae Giles-Smith, DCM
Kennie Hobbs, Jr., ACM

CITY ATTORNEY
Earl Hall, Esq.

CITY CLERK
Andrea Anderson

FINANCIAL
Customer Service Division

STOCKING: THE MERCHANDISE OR MOVABLE FURNITURE BEING PLACED AND/OR INSTALLED IN A PARTICULAR SPACE.

The following is a list of items that are required for stocking, or the moving of furniture into space prior to final inspection.

1. Hold Harmless letters from Owner/Tenant **and** Contractor.
2. Copy of liability insurance from the Owner/Tenant with a minimum of one (1) million dollar coverage. The City of Lauderhill must be named on the policy as the Certificate Holder.
3. Job must be approximately 90% complete. Clean and safe, all construction debris must be removed from the site. All life safety items must be 100% complete.
4. Sanitary facilities must be usable and complete.
5. All construction areas must be roped-off.
6. Must provide exits and designate such exits
7. If you use security guards at doorways, access by inspectors should not be restricted.
8. Final electric must be completed; final mechanical & plumbing must be as complete as possible.
9. Fire Sprinklers and Fire Alarms must be functional.
10. All ceiling areas complete and all inspections finished.
11. Request all inspections for stocking.
12. Permit from Building Official **MUST** be obtained before **STOCKING**, and **MUST** be displayed at main entrance to building.

Stocking Permit- inspection fee of Seventy-five dollar (\$75.00) to be paid at the time of submission.